



**Instructions for STUDENTS & PARENTS**

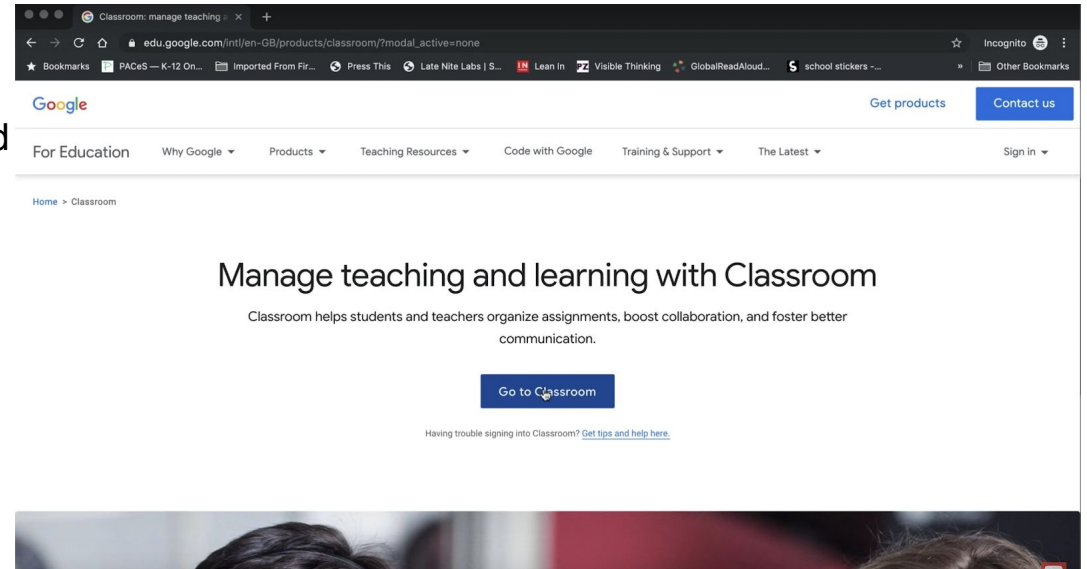
# **HOW TO USE GOOGLE CLASSROOM**

Contents:

- Introduction
- First Login
- Joining Classes - Option 1
- Joining Classes - Option 2
- First look at the classroom page
- Additional Information

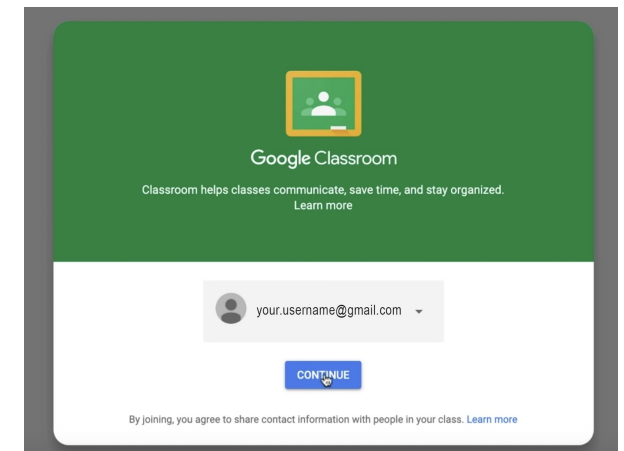
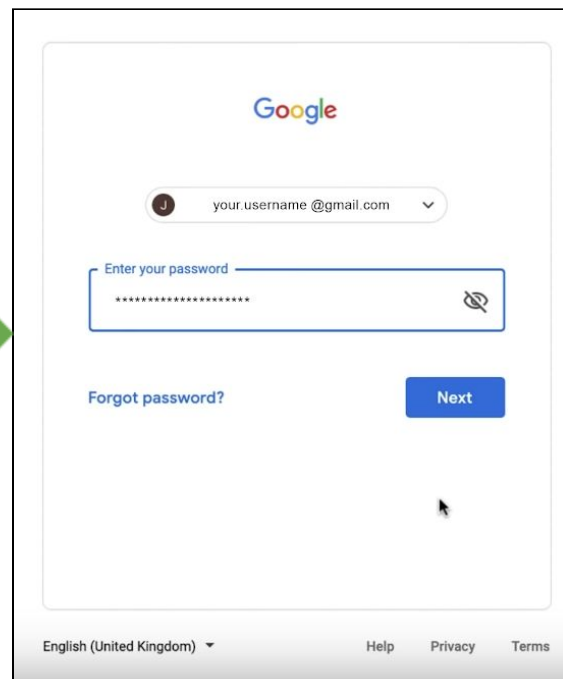
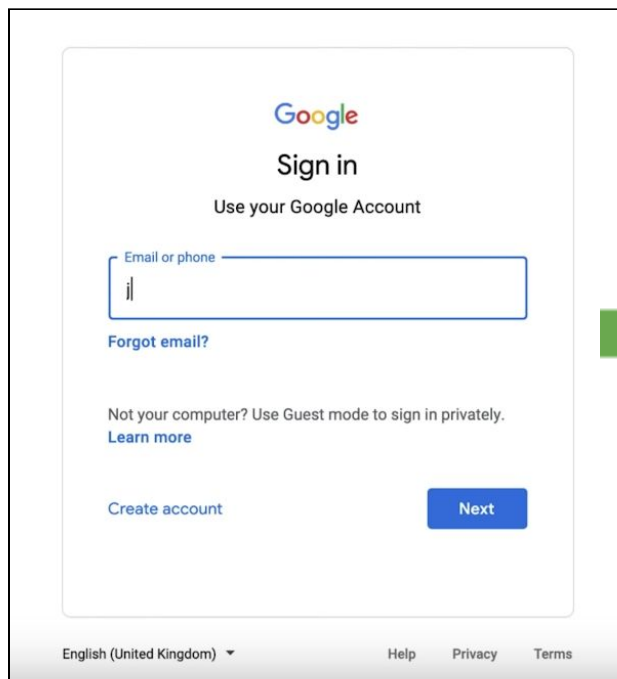
## INTRODUCTION

You can access the Learning Management System **Google Classroom** from an internet browser window (we recommend Google Chrome) on your computer or your tablet or your mobile phone.



## FIRST LOGIN to CLASSROOM

1. Open the link <https://classroom.google.com>
2. Click on Go to Classroom
3. Sign in with your email address (provided by the school) and your password
4. If there is a welcome message read it and click “Continue” or “Accept”

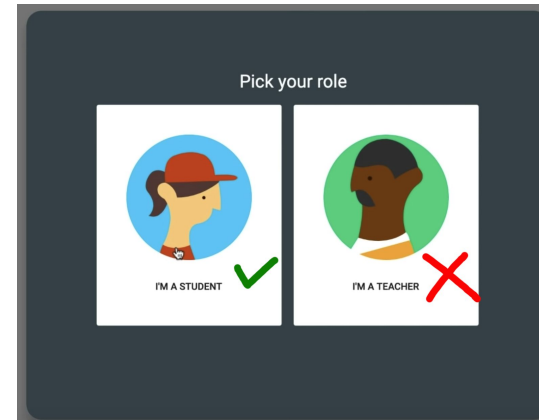


# IMPORTANT

Pick your role.

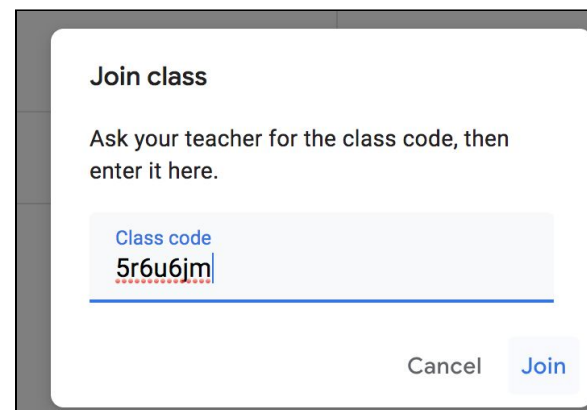
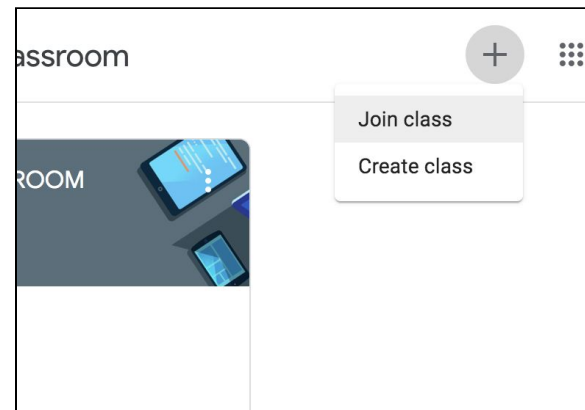
**CHOOSE “I’M A STUDENT”.**

**DO NOT CHOOSE “I’M A TEACHER”**



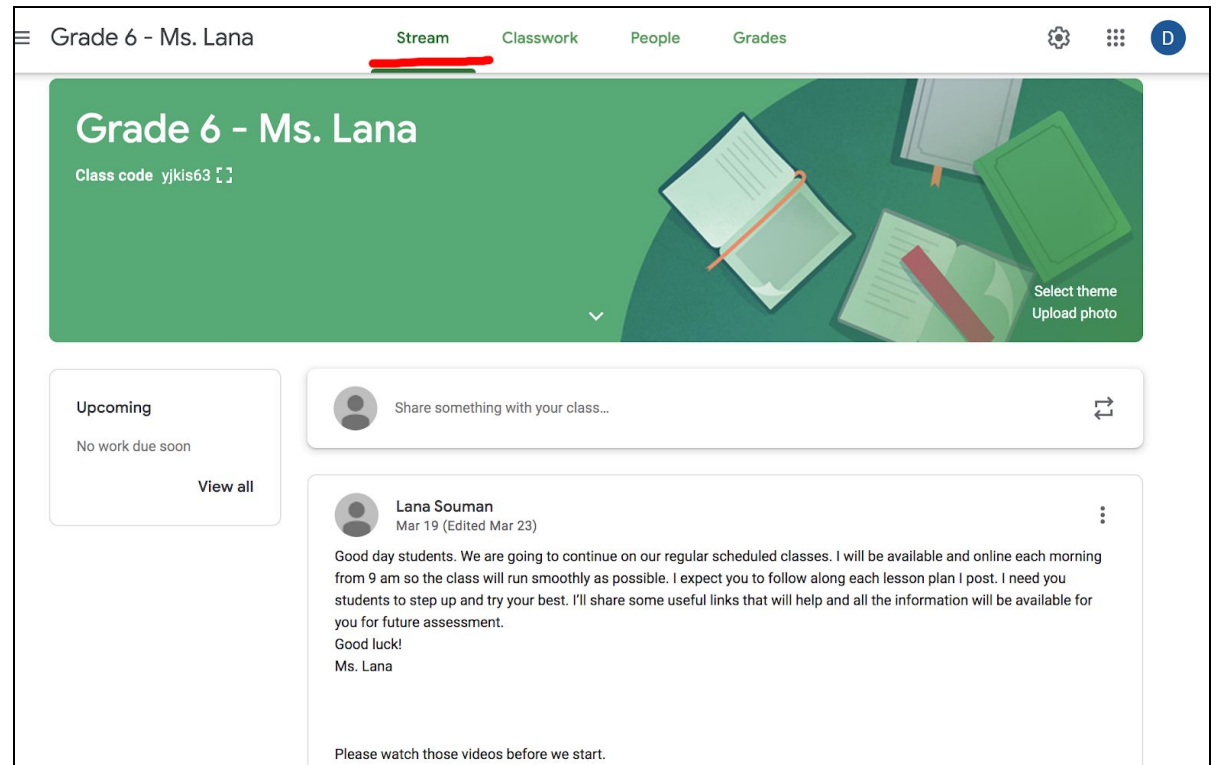
## JOINING CLASSES

1. The school will give you a special code for each class. For example the code for Support Class is [5r6u6jm](#)
2. When you login to Google Classroom, click on the + sign in the top right corner of the page and choose “Join Class” from the drop down options. Then enter the code of the class and click “join”



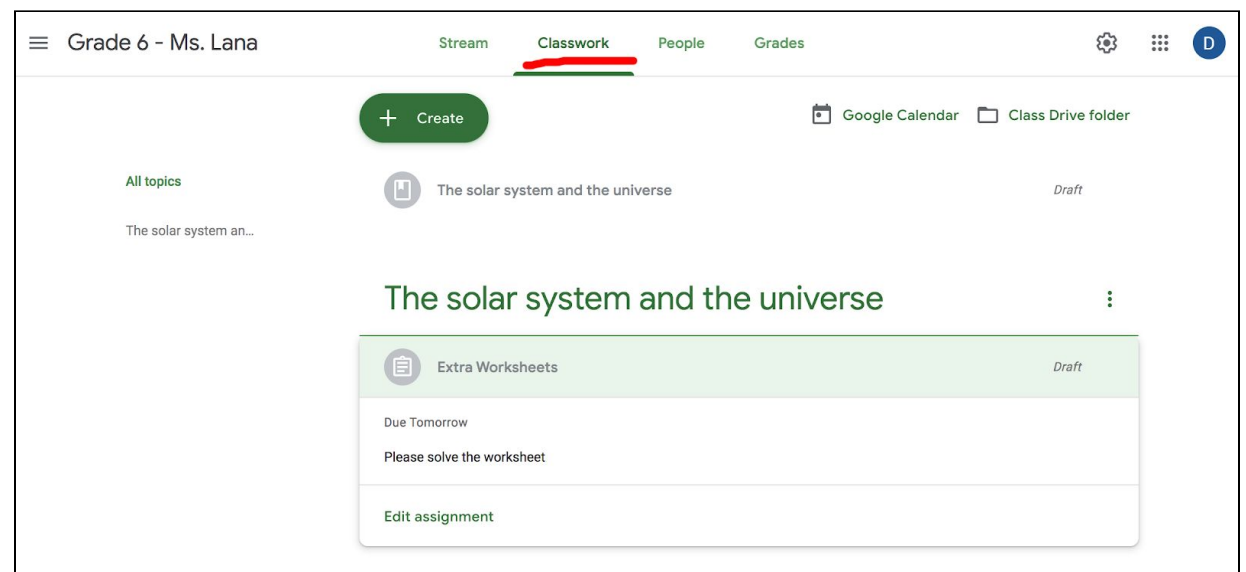
## FIRST LOOK at Classroom page

1. The **Stream** tab will show you the title of the class. “Upcoming” will show you any homework that is due, and the main stream section will show you messages from the teacher. The stream could also have some comments from classmates or some simple tasks for you to do, when the teacher is online.



The screenshot shows the Classroom interface for a class named "Grade 6 - Ms. Lana". The "Stream" tab is selected and highlighted with a red underline. The header includes navigation tabs for "Stream", "Classwork", "People", and "Grades", along with a settings gear, a grid icon, and a profile icon labeled "D". Below the header is a green banner with the class name and code "yjkis63". A "Share something with your class..." input field is present. A post from "Lana Souman" dated "Mar 19 (Edited Mar 23)" is visible, containing a message about continuing regular classes and providing instructions for students. A "View all" link is shown under the "Upcoming" section, which currently displays "No work due soon".

2. The **Classwork** tab shows assignments with deadlines and additional class materials. Each teacher may have a slightly different way of using their classroom page, so they will explain to the student how to answer questions or submit work.



The screenshot shows the Classroom interface for the same class, but with the "Classwork" tab selected and highlighted with a red underline. The header is identical to the previous screenshot. Below the header, there is a "+ Create" button and links for "Google Calendar" and "Class Drive folder". A section titled "All topics" shows a topic "The solar system and the universe" with a "Draft" status. Below this, a detailed view of the assignment "The solar system and the universe" is shown, including a sub-section for "Extra Worksheets" with a "Draft" status, a "Due Tomorrow" date, and the instruction "Please solve the worksheet". An "Edit assignment" link is visible at the bottom.

## **ADDITIONAL INFORMATION**

1. To follow up on assignments and to get notifications, check your email regularly. You can set notification settings in your Google Classroom page.
2. Click on the link to learn more about the classroom application and how you can use it as a student.  
<https://www.youtube.com/watch?v=N5UQ2V3nRp4>

GOOD LUCK TO ALL

For specific questions about technical issues, and topics unrelated to distance learning you can e-mail:

**[admin@doha-intl-school.com](mailto:admin@doha-intl-school.com)**